

# **Geographic Information System (GIS) -Enabled Entitlement Tracking System (GEET)**

USER MANUAL

For Monitoring

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## **GEET User manual for Monitoring**

## **1.0 GENERAL INFORMATION**

### **1.1 Purpose**

The purpose of the document is to guide the individual responsible for monitoring scheme performance and potential. The manual will help understand various features and functionalities so as to help government officials responsible for scheme implementation, in decision making.

### **1.2 System Overview**

The GIS-Enabled Entitlement Tracking (GEET) system is designed to help make aware of the different government schemes available to each member of the households and help community institutions, local governments and the administration to track progress of access to entitlements and benefits under government schemes. The system is an initiative to improve the reach, response and review of the implementation of these social security schemes.

### **1.3 Acronyms and Abbreviations**

GIS – Geographic Information System

GUI – Graphical User Interface

App – Application

SECC – Socio-Economic Caste Census

BPL – Below poverty line

## 2.0 SYSTEM SUMMARY

### 2.1 System Objective

The system will have four major objectives :-

- Entitlement awareness
  - Intensive campaigns for awareness building of marginalized communities on their entitlements will be undertaken.
- Entitlement inclusion
  - Ensure their access to entitlements and benefits from government schemes/programmes.
- Entitlement card and register
  - Entitlements will be tracked for each household through a system of a card that will be in possession of the household and a register that the Village Organizations and/or Gram Panchayat will maintain.
- GIS-enabled dashboard
  - The entitlements, being tracked, will be plotted on a GIS-enabled dashboard with a recording and monitoring facility for both community and official levels.

### 2.2 Key Features

#### 2.2.1 Reports

Reports will display data of the selected village in the form of info-graphics. This will help decision makers in getting a better understanding of the demography of the region.

#### 2.2.2 User Management

This enables administrator to create new user types, users and assign privileges as per user roles.

### 2.3 User Access Levels

The system provides four different types of user access levels :-

- General Public: They can access website and search for schemes based on eligibility. They do not have login rights and access to other functionalities.
- Enumerator: After login, the enumerator will have access to 'Data Entry' and 'Entitlement Grievances'. This will help them to maintain the list of targeted beneficiaries of the region assigned to them and track their entitlements. They can also record grievances and update their status.
- Monitor: After login, the individual responsible for monitoring will have access to the 'Schemes Eligibility', 'GIS Dashboard' and 'Reports'. This will help track the progress of scheme implementation in their region.
- Scheme Administrator : After login, Scheme administrator will be allowed to configure schemes.

- Administrator: After login, Administrator will have access to all options and additionally ‘Scheme Configuration’, ‘User Management’ and ‘Site configuration’. They can configure schemes, create new users, create / change user roles, assign / revoke user access rights.

## 3.0 GETTING STARTED

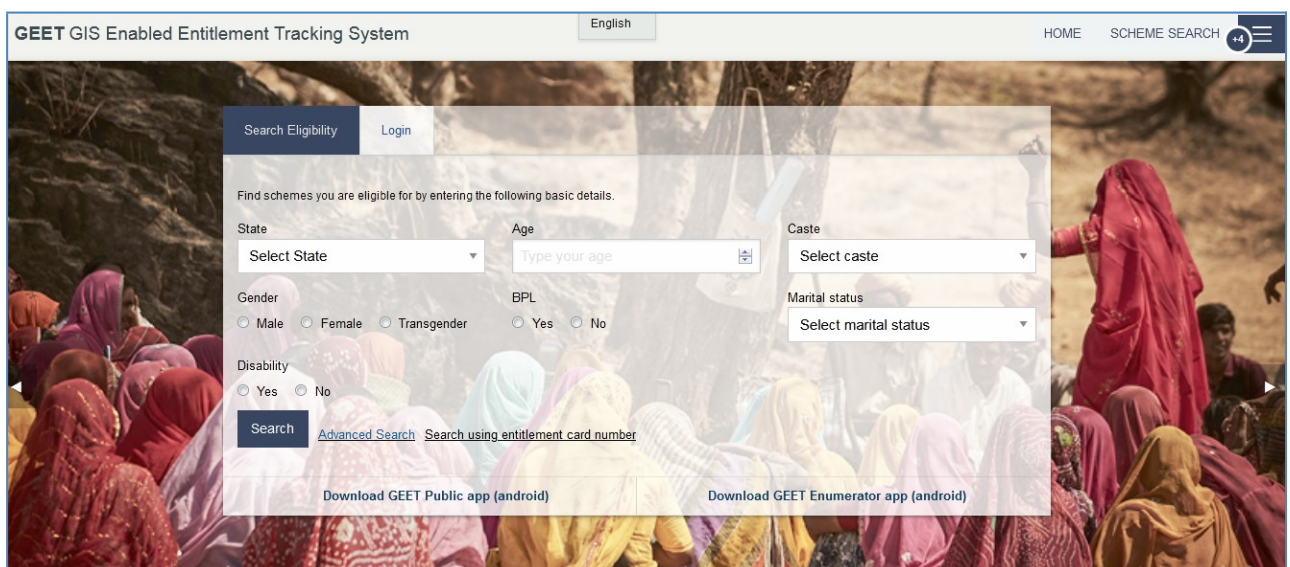
### 3.1 System Requirements

For best performance, use latest version of Google Chrome or Mozilla Firefox.

### 3.2 Home Page

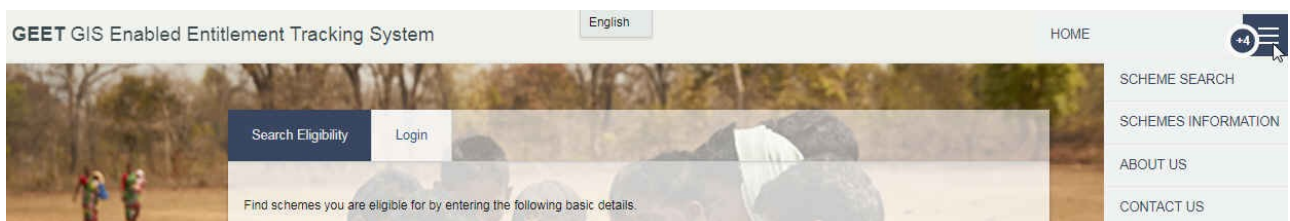
Open Google Chrome or Mozilla Firefox. Enter the GEET link in the Address bar:

Home page will be displayed as shown below :



### 3.3 System Menu

Following image shows the System Menu accessible to all types of Users and does not require login.




#### 3.3.1 Home

Home page will be displayed by clicking ‘Home’ on the menu bar. GEET objective and overview is displayed on Home page. An individual is given ‘Search Eligibility’ and ‘Login’ option in the Home page which is explained in the below section.

### 3.4 Login

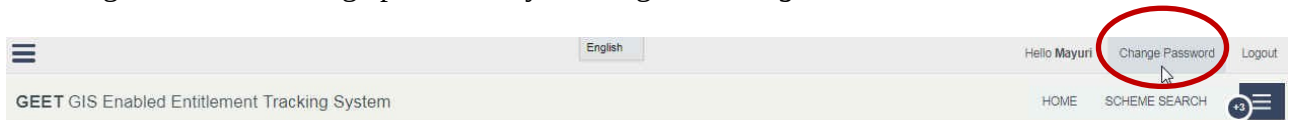
In order to have access to the key features and GIS Dashboard, the individual responsible for monitoring has to login to the web portal.

User can login the web portal by specifying User Id and Password as shown below:



#### 3.4.1 Change Password

After log in, user can change password by clicking on '*Change Password*' as shown below:



User needs to mention

- current password in 'Current Password' field
- new password in 'New Password' field
- rewrite new password in 'Confirm Password' field


Click on 'Save User' button to change password as shown in the imagebelow.

### Change Password (Mayuri)

Current Password

New Password

Confirm Password

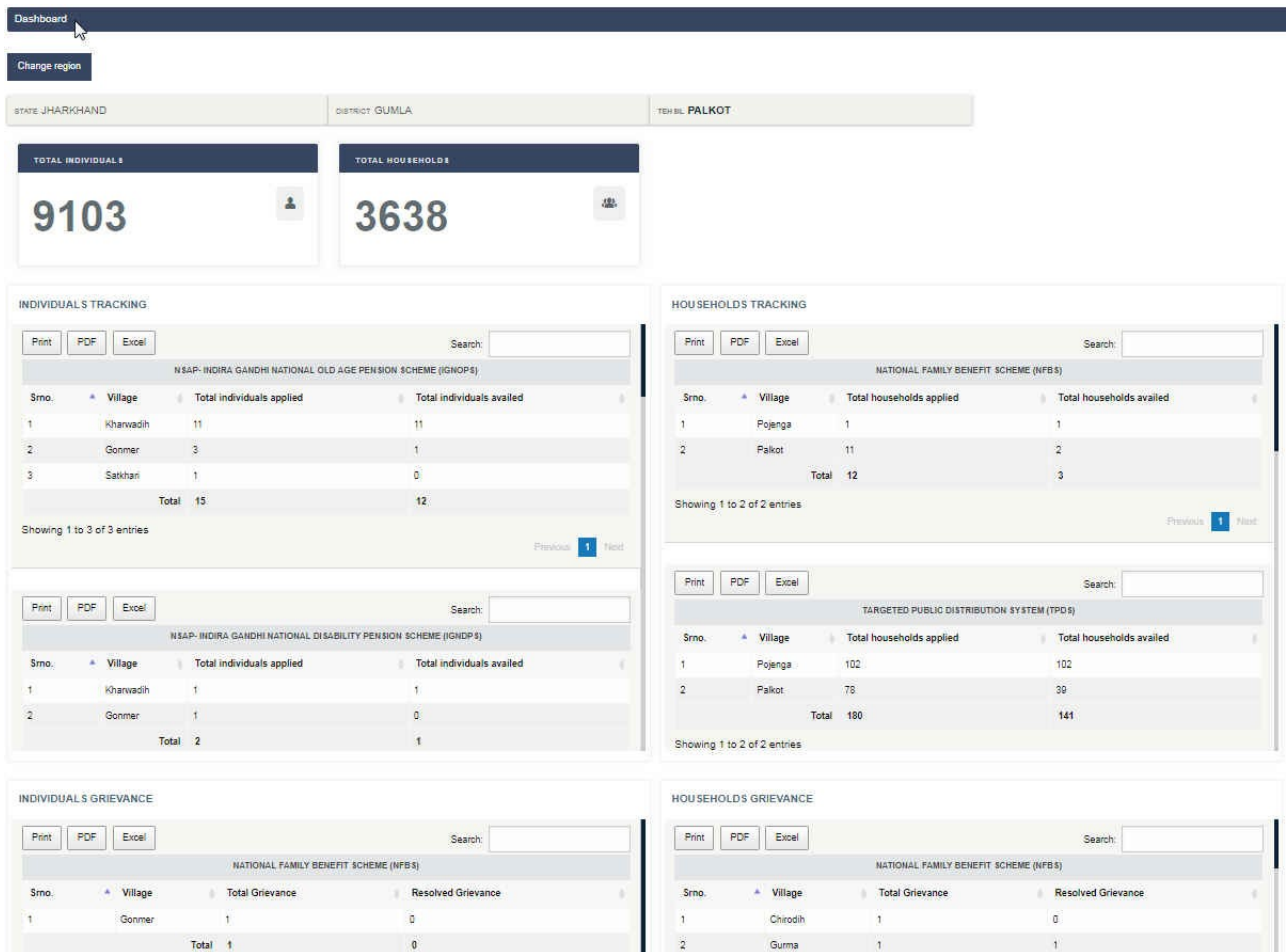
 refresh

Enter the text as shown in above image

**Save User**

## 4.0 USING GEET FOR MONITORING

After login, following GIS dashboard will be displayed. Region can be changed by selecting ‘Change region’ option.



The dashboard displays the following information:

- Navigation:** Dashboard (selected), Change region
- Region Selection:** STATE: JHARKHAND, DISTRICT: GUMLA, TEH.SIL: PALKOT
- Summary Cards:**
  - TOTAL INDIVIDUALS: 9103
  - TOTAL HOUSEHOLDS: 3638
- INDIVIDUALS TRACKING:**
  - N.SAP- INDIRA GANDHI NATIONAL OLD AGE PENSION SCHEME (IGNOPS)**

Smo.	Village	Total individuals applied	Total individuals availed
1	Kharvadih	11	11
2	Gonmer	3	1
3	Sakhan	1	0
<b>Total</b>		<b>15</b>	<b>12</b>
  - N.SAP- INDIRA GANDHI NATIONAL DISABILITY PENSION SCHEME (IGNDPS)**

Smo.	Village	Total individuals applied	Total individuals availed
1	Kharvadih	1	1
2	Gonmer	1	0
<b>Total</b>		<b>2</b>	<b>1</b>
- HOUSEHOLDS TRACKING:**
  - NATIONAL FAMILY BENEFIT SCHEME (NFBS)**

Smo.	Village	Total households applied	Total households availed
1	Pojanga	1	1
2	Palkot	11	2
<b>Total</b>		<b>12</b>	<b>3</b>
  - TARGETED PUBLIC DISTRIBUTION SYSTEM (TPDS)**

Smo.	Village	Total households applied	Total households availed
1	Pojanga	102	102
2	Palkot	78	39
<b>Total</b>		<b>180</b>	<b>141</b>
- INDIVIDUALS GRIEVANCE:**
  - NATIONAL FAMILY BENEFIT SCHEME (NFBS)**

Smo.	Village	Total Grievance	Resolved Grievance
1	Gonmer	1	0
<b>Total</b>		<b>1</b>	<b>0</b>
- HOUSEHOLDS GRIEVANCE:**
  - NATIONAL FAMILY BENEFIT SCHEME (NFBS)**

Smo.	Village	Total Grievance	Resolved Grievance
1	Chirodih	1	0
2	Guma	1	1

User will be able to access key features of GEET as per the roles and privileges mentioned in section 2.3 – User Access levels. Click on the button as shown below to access Menu options.

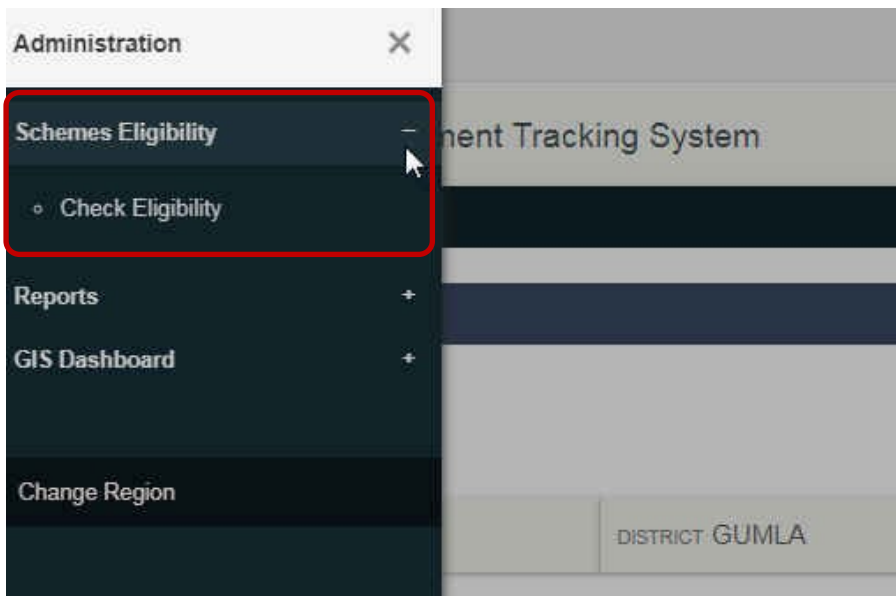




## GEET GIS Enabled Entitlement Tracking System



After clicking the button pointed above, Menu options will be displayed as shown below:

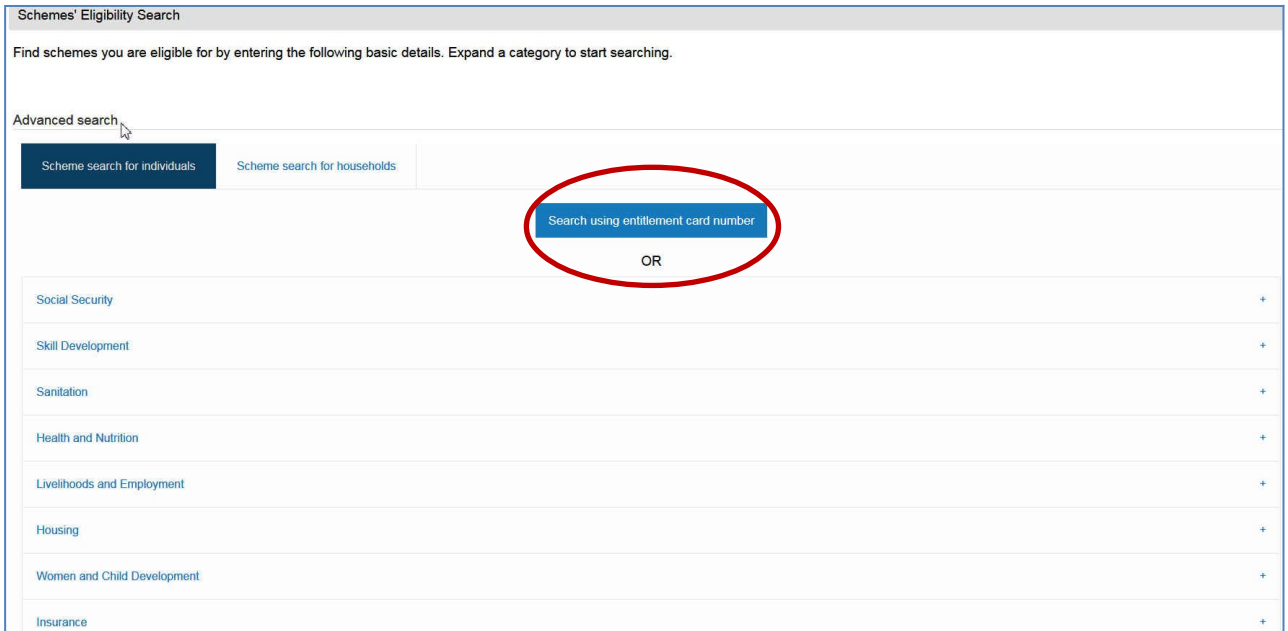


The individual responsible for monitoring will have access to only 'Schemes Eligibility', 'GIS Dashboard' and 'Reports'. These menu options are briefed in the next section.

## 4.1 Schemes Eligibility

On clicking + sign beside ‘Schemes Eligibility’, sub menu option named ‘Check Eligibility’ will be displayed. . This feature allows an individual to fill category wise criteria in detail, in order to narrow down the search result as per the parameters entered.

Following window will appear on clicking ‘*Check Eligibility*’ menu option:-



Schemes' Eligibility Search

Find schemes you are eligible for by entering the following basic details. Expand a category to start searching.

Advanced search

Scheme search for individuals | Scheme search for households

Search using entitlement card number

OR

- Social Security +
- Skill Development +
- Sanitation +
- Health and Nutrition +
- Livelihoods and Employment +
- Housing +
- Women and Child Development +
- Insurance +

Each category stated above can be expanded to fill up detailed criteria form. This helps an individual to customize their search criteria

An individual can also enter his / her Entitlement card number and search for the eligible schemes.

Click on the button – ‘*Search using Entitlement card number*’ as shown in above image.

A pop-up window will appear, asking for the Entitlement ID. Enter Entitlement ID to get the search results as shown below:-

✕

Entitlement Card ID

2000000000034

Search

After clicking on 'Search' button, category wise Schemes will be displayed as shown below :-

### Search Results

---

**2000000000034 - Your profile**

Name	jay
Father's name	ashokbhai
Mother's name	jayshreeben
Date of birth	25 May 1989
Gender	Male

You are eligible to following schemes

Insurance

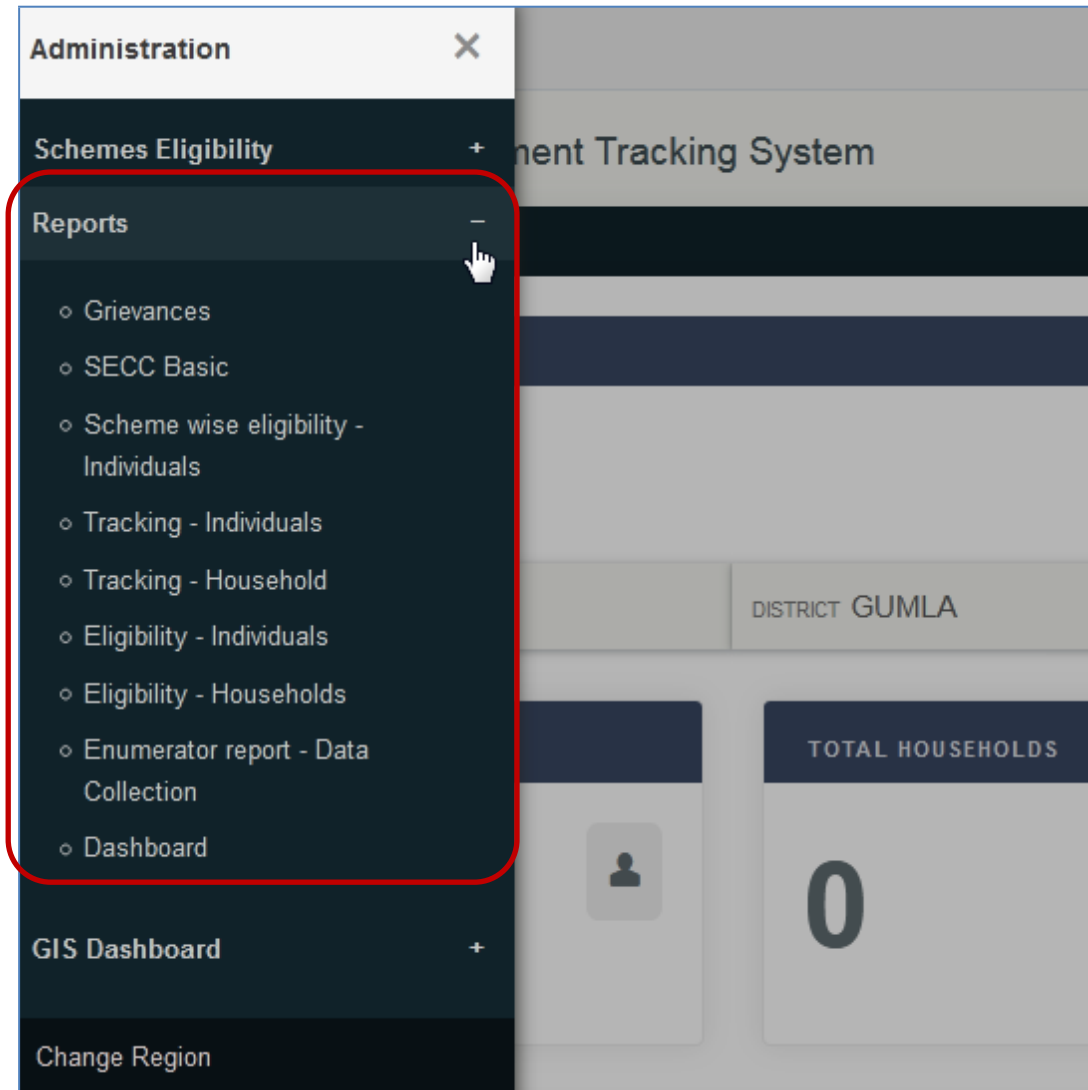
1. Pradhan Mantri Jeevan Jyoti Bima Yojana (PMJJY)
2. Pradhan Mantri Suraksha Bima Yojana (PMSBY)

Livelihoods and Employment

1. Mahatma Gandhi National Rural Employment Guarantee Scheme (MGNREGA)
2. Pradhan Mantri Jan Dhan Yojana (PMJDY)

## 4.2 Reports

Reports present the data for a selected region in an easy to understand info-graphic format. The reports will display demographic information, which will help the government officials, scheme/programme implementers with informed decision making. Following sub menu options will be displayed on clicking the 'Reports' menu.



The sub menu options are briefed in the below sections.

### 4.2.1 Grievances

Grievances report will display information of Grievances data for the selected region. Information will be displayed in info-graphic format as shown in the below image :

## Grievances report

[Change region](#) [Change scheme](#)

STATE JHARKHAND

DISTRICT GUMLA

TEHSIL PALKOT

SCHEME ALL SCHEMES

## Grievance Status

 Gonmer  **Gonmer**  
Not resolved: 1

[Print](#) [PDF](#) [Excel](#)

 Search: 

## All Schemes

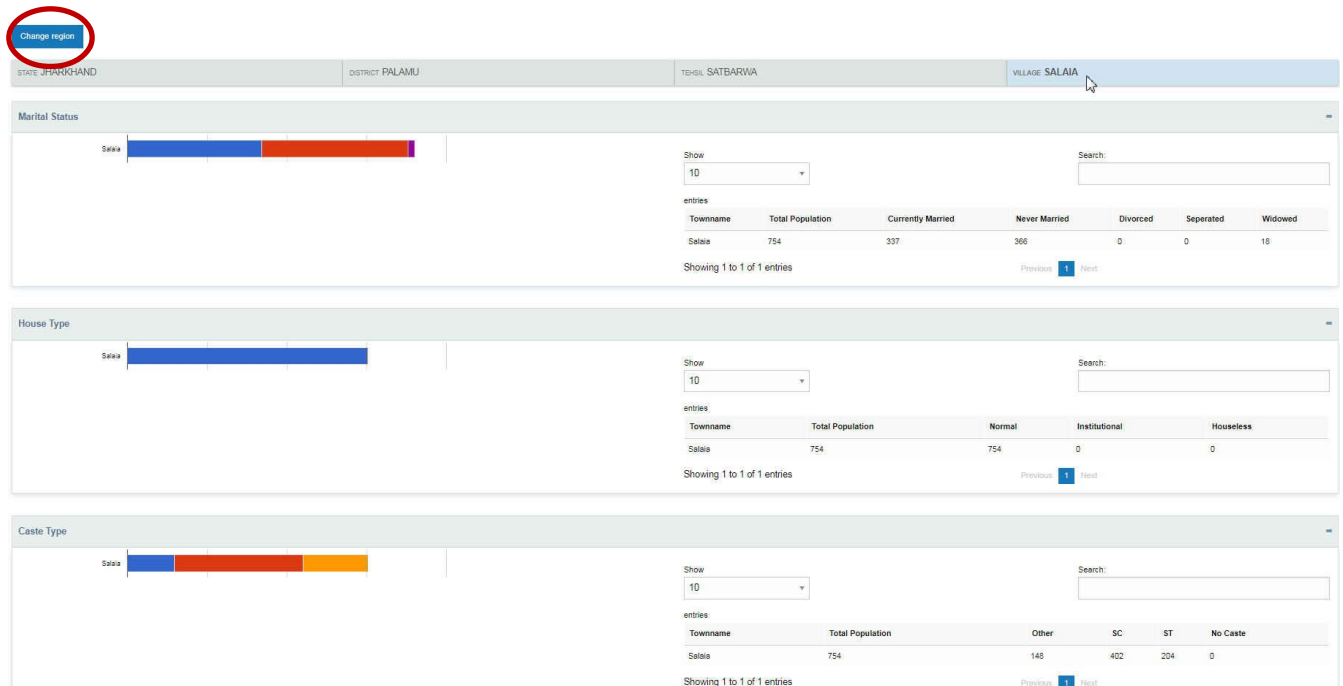
Townname	Total grievances	Resolved	Not resolved
Gonmer	2	1	1

Showing 1 to 1 of 1 entries

[Previous](#) [1](#) [Next](#)

### 4.2.2 SECC Basic

SECC report will display village wise information of SECC data for the State allotted to the user. Socio-economic information will be displayed in info-graphic format as shown in the below image:-



The screenshot shows the SECC Basic report interface. At the top, the 'Change region' button is circled in red. Below it, the location is set to STATE JHARKHAND, DISTRICT PALAMU, TEHSIL SATBARWA, and VILLAGE SALAJA. The report displays three sections: Marital Status, House Type, and Caste Type. Each section includes a horizontal bar chart, a 'Show' dropdown menu, a search box, and a table of data.

**Marital Status:**

Townname	Total Population	Currently Married	Never Married	Divorced	Seperated	Widowed
Salaja	754	337	366	0	0	18

**House Type:**

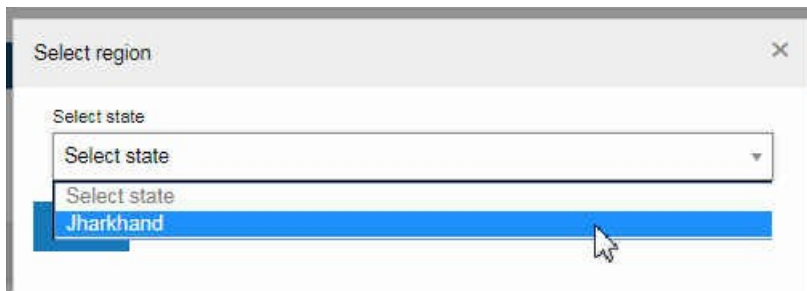
Townname	Total Population	Normal	Institutional	Houseless
Salaja	754	754	0	0

**Caste Type:**

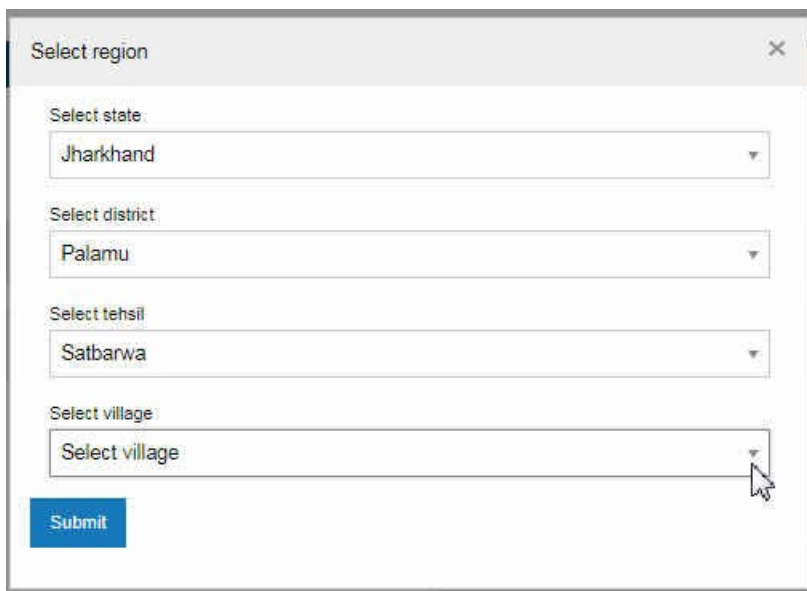
Townname	Total Population	Other	SC	ST	No Caste
Salaja	754	148	402	204	0

User can change the region by clicking on 'Change region' button displayed at the top in the above image. A pop-up window will appear and the user have to select the State from the list available. Accordingly the system will generate list of the Districts within. After selecting 'District', user will be asked to select 'Tehsil' and there by village from the list available. After selecting 'Village', click on

'Submit' button to generate the report for that particular village. Example for changing region is shown as below :



The screenshot shows a dialog box titled "Select region" with a close button (X) in the top right corner. Inside the dialog, there is a "Select state" dropdown menu. The menu is open, showing a list of states. The state "Jharkhand" is highlighted in blue, and a mouse cursor is pointing at it. The text "Select state" is visible above the dropdown and inside the dropdown list.



The screenshot shows the same "Select region" dialog box. The "Select state" dropdown menu is now set to "Jharkhand". Below it, the "Select district" dropdown menu is set to "Palamu". Below that, the "Select tehsil" dropdown menu is set to "Satbarwa". The "Select village" dropdown menu is open, showing a list of villages. A mouse cursor is pointing at the bottom right corner of the "Select village" dropdown menu. A blue "Submit" button is located at the bottom left of the dialog box.

### 4.2.3 Scheme wise eligibility - Individual

Scheme wise eligibility report will give information of schemes eligible individual wise for the selected region. Information will be displayed in info-graphic format as shown in the below image :

Scheme wise eligibility, applied and availed status of individuals				
Change region				
STATE JHARKHAND		DISTRICT GUMLA	TEHSIL PALKOT	VILLAGE KURA
<input type="button" value="Print"/> <input type="button" value="PDF"/> <input type="button" value="Excel"/>		Search: <input type="text"/>		
Sr. No.	Scheme name	Total Number of Individuals Eligible	Total Number of Individuals Applied	Total Number of Individuals Availed
1	Baba Saheb Bhimrao Ambedkar Awaas Yojna	0	0	0
2	Janani Suraksha Yojana (JSY)	0	0	0
3	Mahatma Gandhi National Rural Employment Guarantee Scheme (MGNREGA)	0	0	0
4	Mid Day Meal	0	0	0

#### 4.2.4 Tracking - Individuals

This report will show Schemes applied and schemes availed by each individual for the selected region. Information will be displayed as shown in the below image :

Individuals' Tracking Report				
Change region				
STATE JHARKHAND		DISTRICT GUMLA	TEHSIL PALKOT	VILLAGE KURA
<input type="button" value="Print"/> <input type="button" value="PDF"/> <input type="button" value="Excel"/>		Search: <input type="text"/>		
EC id	HH id	Name	Schemes Applied	Schemes Availed
<input type="text" value="Search EC id"/>	<input type="text" value="Search HH id"/>	<input type="text" value="Search N"/>	<input type="text" value="Search Schemes Applied"/>	<input type="text" value="Search Schemes Availed"/>
200001144671	200000698903	QWCZM	Targeted Public Distribution System (TPDS), Swachh Bharat Mission- Grameen (SBM-G)	
Showing 1 to 1 of 1 entries				
<input type="button" value="Previous"/> <input type="button" value="1"/> <input type="button" value="Next"/>				

#### 4.2.5 Tracking - Household

This report will display information of schemes applied / availed by households for the selected region. Information will be displayed as shown in the below image :

**Households' Tracking Report**

Change region

STATE JHARKHAND

DISTRICT GUMLA

TEHSIL PALKOT

VILLAGE PALKOT

Print

PDF

Excel

Search:

HH id	Schemes Applied	Schemes Aailed
<input type="text" value="Search HH"/>	<input type="text" value="Search Schemes Applied"/>	<input type="text" value="Search Schemes Aailed"/>
200000697601	Pradhan Mantri Awaas Yojana (Grameen) PMAY-G	
200000697602	Pradhan Mantri Awaas Yojana (Grameen) PMAY-G	
200000697603	Pradhan Mantri Awaas Yojana (Grameen) PMAY-G	
200000697604	Swachh Bharat Mission- Grameen (SBM-G), Pradhan Mantri Awaas Yojana (Grameen) PMAY-G	Targeted Public Distribution System (TPDS)
200000697605	Pradhan Mantri Awaas Yojana (Grameen) PMAY-G	
200000697606	Pradhan Mantri Awaas Yojana (Grameen) PMAY-G	
200000697607	Pradhan Mantri Awaas Yojana (Grameen) PMAY-G	
200000697608	Pradhan Mantri Awaas Yojana (Grameen) PMAY-G	
200000697609	Pradhan Mantri Awaas Yojana (Grameen) PMAY-G	
200000697610	Targeted Public Distribution System (TPDS), Pradhan Mantri Awaas Yojana (Grameen) PMAY-G, Swachh Bharat Mission- Grameen (SBM-G), Pradhan Mantri Awaas Yojana (Grameen) PMAY-G	

Showing 51 to 60 of 168 entries

 Previous 1 ... 5 **6** 7 ... 17 Next

### 4.2.6 Eligibility - Individuals

This report displays information of eligible schemes for each individual for the selected region. Information will be displayed as shown in the below image :



**Individuals' Eligibility Report**

Change region    Print

STATE JHARKHAND    DISTRICT GUMLA    TEHSIL PALKOT    VILLAGE BAGHMA

Show

10

Search:

entries

**Individuals details**

Search Individuals details

**Eligible Schemes list**

Search Eligible Schemes list

 EC number 200001145279  
 Name TKWJFO  
 HH id 200000699252

- National Family Benefit Scheme (NFBS)
- Swachh Bharat Mission- Grameen (SBM-G)
- Targeted Public Distribution System (TPDS)
- Mahatma Gandhi National Rural Employment Guarantee Scheme (MGNREGA)
- Pradhan Mantri Ujjwala Yojana
- Janani Suraksha Yojana (JSY)
- Pradhan Mantri Jeevan Jyoti Bima Yojana (PMJJY)
- Pradhan Mantri Suraksha Bima Yojana (PMSBY)
- Pradhan Mantri Jan Dhan Yojana (PMJDY)

 EC number 200001145280  
 Name QUYIS  
 HH id 200000699252

- Pradhan Mantri Jan Dhan Yojana (PMJDY)

 EC number 200001145281  
 Name DFRM  
 HH id 200000699252

- Pradhan Mantri Jan Dhan Yojana (PMJDY)

 EC number 200001145282  
 Name VYGEWI  
 HH id 200000699252

- Pradhan Mantri Jan Dhan Yojana (PMJDY)

 EC number 200001145283  
 Name DDLL  
 HH id 200000698376

- National Family Benefit Scheme (NFBS)
- Swachh Bharat Mission- Grameen (SBM-G)
- Targeted Public Distribution System (TPDS)
- Janani Suraksha Yojana (JSY)
- Pradhan Mantri Jan Dhan Yojana (PMJDY)

### 4.2.7 Eligibility - Households

This report displays information of eligible schemes for each household for the selected region. Information will be displayed as shown in the below image :

**Households' Eligibility Report**

 Change region 

STATE JHARKHAND    DISTRICT GUMLA    TEHSIL PALKOT    VILLAGE BAGHMA

Show

10

Search:

entries

**Household details**

**Schemes list**


HH number 200000699254

Member(s)

NCQJNH (EC number: 200001145289)

CYUS (EC number: 200001145290)

NZLEWX (EC number: 200001145291)

YWCUO (EC number: 200001145292)

XULVYLW (EC number: 200001145293)

Not eligible for any schemes

HH number 200000699255

Member(s)

MFKGPXC (EC number: 200001145294)

Not eligible for any schemes

HH number 200000699256

Member(s)

CMFQIN (EC number: 200001145295)

TSHLC (EC number: 200001145297)

Not eligible for any schemes

HH number 200000699257

Member(s)

WSSFSY (EC number: 200001145296)

OUMBKD (EC number: 200001145400)

TGPSBTV (EC number: 200001145401)

XJQXTKI (EC number: 200001145402)

Not eligible for any schemes

HH number 200000699258

Member(s)

NGDUZW (EC number: 200001145298)

Not eligible for any schemes

## 4.2.8 Enumerator Report – Data collection

This report displays information of individual / household data collected by Enumerator . Information will be displayed as shown in the below image :

Data collection of Households from 01-08-2020 to 10-08-2020 (dd-mm-yyyy)

Print PDF Excel Search:

Sr. No. ▲	userid	Name	Mobile	Address	Total households created	Total households updated
1	akash_fes	Akash	1234567890	Anand	0	0
2	amrita	Amrita Devi	9631571999	Palkot, Gumla	0	0
3	aswani	Aswani Akella	1234567890	Anand	0	0
4	avneep	Avneep Geo Spatial Media	1234567890	Delhi	0	0
5	babita	Babita Devi	7070015536	Palkot, Gumla	0	0
6	bimla	Bimla Devi	9572319958	Palkot, Gumla	0	0
7	chetan_jha	Chetan Jha	1234567890	FES CO Anand	0	0
8	deb.pal	Debjyoti Pal	8527222009	Anand	0	0
9	eliza	Elizabeth Dungdung	9113407639	Palkot, Gumla	0	0
10	gudia	Gudia Kumari	7762903040	Palkot, Gumla	0	0

Showing 1 to 10 of 59 entries

Previous **1** 2 3 4 5 6 Next

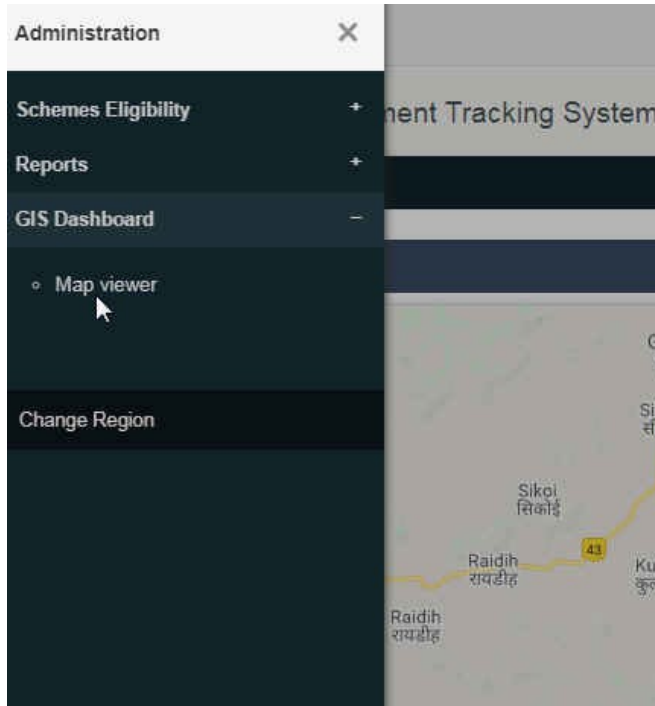
### 4.2.9 Dashboard

Dashboard will display total number of individuals and household of the selected region. It will also display Individuals / households tracking and grievances summary . Following image shows an example.

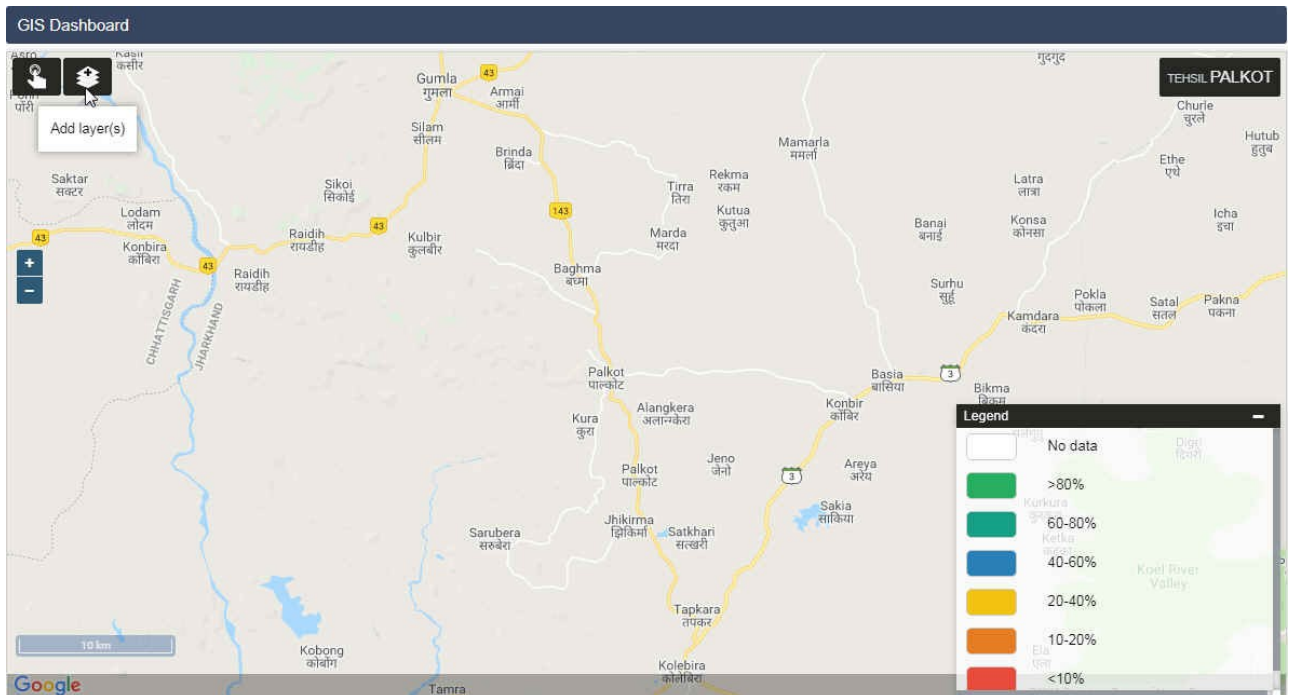
<div style="background-color: #2c3e50; color: white; padding: 2px 5px; font-size: 8px;">TOTAL INDIVIDUALS</div> <div style="text-align: center; font-size: 24px; font-weight: bold; margin-top: 10px;">6411</div> <div style="text-align: right; margin-top: 10px;"> </div>	<div style="background-color: #2c3e50; color: white; padding: 2px 5px; font-size: 8px;">TOTAL HOUSEHOLDS</div> <div style="text-align: center; font-size: 24px; font-weight: bold; margin-top: 10px;">3854</div> <div style="text-align: right; margin-top: 10px;"> </div>
---	--

<div style="border-bottom: 1px solid #ccc; padding-bottom: 5px;"> <b>INDIVIDUALS TRACKING</b> </div> <div style="margin-bottom: 10px;"> <span>Print</span> <span>PDF</span> <span>Excel</span> <span style="float: right;">Search: <input style="width: 100px;" type="text"/></span> </div> <div style="background-color: #f3f3f3; padding: 2px; font-size: 8px; text-align: center;">                 TARGETED PUBLIC DISTRIBUTION SYSTEM (TPDS)             </div> <table border="1" style="width: 100%; border-collapse: collapse; font-size: 10px;"> <thead> <tr> <th style="width: 5%;">Srno.</th> <th style="width: 20%;">Village</th> <th style="width: 20%;">Total individuals applied</th> <th style="width: 20%;">Total individuals availed</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Kura</td> <td>1</td> <td>1</td> </tr> <tr> <td colspan="2" style="text-align: right;"><b>Total</b></td> <td><b>1</b></td> <td><b>1</b></td> </tr> </tbody> </table> <p style="font-size: 8px;">Showing 1 to 1 of 1 entries</p> <p style="text-align: right; font-size: 8px;">                 Previous <span style="background-color: #2c3e50; color: white; padding: 0 5px;">1</span> Next             </p>	Srno.	Village	Total individuals applied	Total individuals availed	1	Kura	1	1	<b>Total</b>		<b>1</b>	<b>1</b>	<div style="border-bottom: 1px solid #ccc; padding-bottom: 5px;"> <b>HOUSEHOLDS TRACKING</b> </div>
Srno.	Village	Total individuals applied	Total individuals availed										
1	Kura	1	1										
<b>Total</b>		<b>1</b>	<b>1</b>										
<div style="margin-bottom: 10px;"> <span>Print</span> <span>PDF</span> <span>Excel</span> <span style="float: right;">Search: <input style="width: 100px;" type="text"/></span> </div> <div style="background-color: #f3f3f3; padding: 2px; font-size: 8px; text-align: center;">                 PRADHAN MANTRI SURAKSHA BIMA YOJANA (PM-SBY)             </div> <table border="1" style="width: 100%; border-collapse: collapse; font-size: 10px;"> <thead> <tr> <th style="width: 5%;">Srno.</th> <th style="width: 20%;">Village</th> <th style="width: 20%;">Total individuals applied</th> <th style="width: 20%;">Total individuals availed</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Kura</td> <td>1</td> <td>0</td> </tr> <tr> <td colspan="2" style="text-align: right;"><b>Total</b></td> <td><b>1</b></td> <td><b>0</b></td> </tr> </tbody> </table> <p style="font-size: 8px;">Showing 1 to 1 of 1 entries</p> <p style="text-align: right; font-size: 8px;">                 Previous <span style="background-color: #2c3e50; color: white; padding: 0 5px;">1</span> Next             </p>	Srno.	Village	Total individuals applied	Total individuals availed	1	Kura	1	0	<b>Total</b>		<b>1</b>	<b>0</b>	<div style="border-bottom: 1px solid #ccc; padding-bottom: 5px;"> <b>HOUSEHOLDS TRACKING</b> </div>
Srno.	Village	Total individuals applied	Total individuals availed										
1	Kura	1	0										
<b>Total</b>		<b>1</b>	<b>0</b>										
<div style="margin-bottom: 10px;"> <span>Print</span> <span>PDF</span> <span>Excel</span> <span style="float: right;">Search: <input style="width: 100px;" type="text"/></span> </div>	<div style="border-bottom: 1px solid #ccc; padding-bottom: 5px;"> <b>HOUSEHOLDS GRIEVANCE</b> </div>												

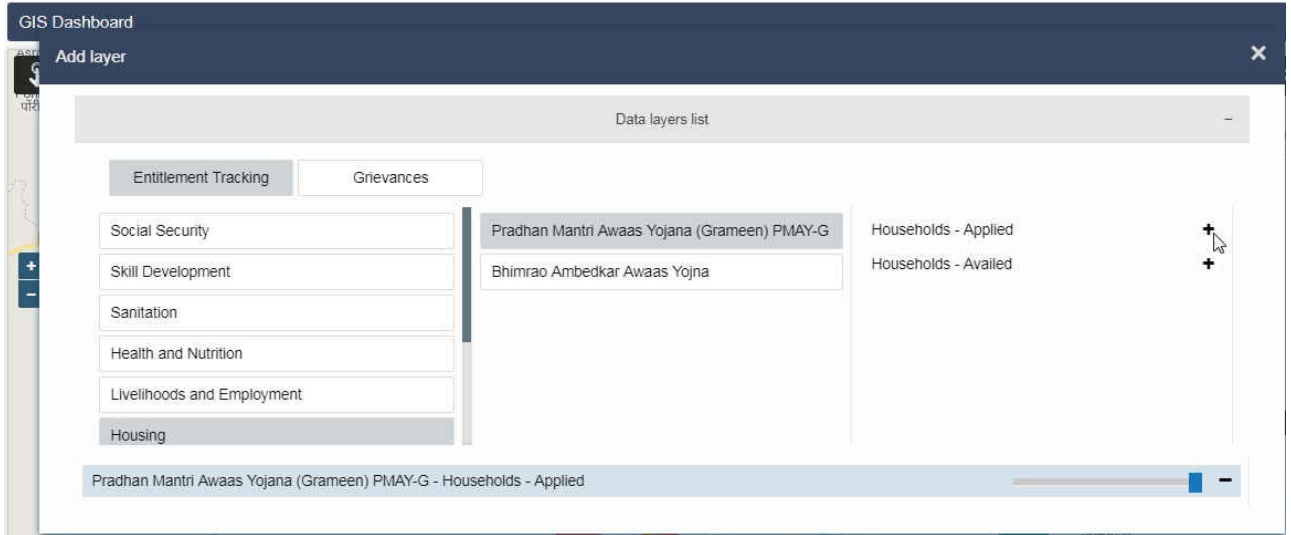
### 4.3 GIS Dashboard - Map viewer



On clicking + sign beside ‘GIS Dashboard’, sub menu option named ‘Map viewer’ will be displayed. User needs to select the sub menu option to open the dashboard. The default village map will be displayed by clicking on ‘GIS Dashboard’. User can add layers by clicking on the button as displayed in the below image:-



On clicking Add layers, following window will appear. User will have to select SECC or Entitlement Tracking. Following example shows SECC data. SECC data option further shows two more options where 'Social Security' category is selected. Furthermore, NSAP scheme is selected which shows Not availed and Availed layers to be loaded in the map. By clicking on plus sign, layers will be added on map.



After layer addition, following result will be displayed for the selected region.

